



Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

Ref: ACET / Lib / 2019 – 20 / CO

Date: 15-11-2019

Library Committee – Convening Order

AY 2019 – 2020

The college Library Committee has been constituted with the following members for the academic year 2019 – 20 to take up the necessary measures regarding the procurement of new books, e-books, journals, e-journals and various learning resources.

S No	Name of the Committee Members	Designation	Role
1	Dr. T K Rama Krishna Rao	Principal	Chairman
2	Dr. A Rama Krishna	Dean	Member
3	Mr. P S V Shanmukhi	Asst. Professor	Coordinator-1
4	Mr. Ch Rama Chandra Reddy	Chief Librarian	Coordinator-2
5	Ms. Rayudu Sai Lakshmi	Asst. Professor	Member
6	Mr. Kotamarthi Vijay	Asst. Professor	Member
7	Mr. Shukoor Mohammad Abdul	Asst. Professor	Member
8	Mr. Ande Koti Veera Nagayya	Asst. Professor	Member
9	Ms. Sheik Sabeena 12P31A04M4	Alumni	Member
10	Mr. Surabathula Manikanta 13P31A0292	Alumni	Member
11	Mr. Krovvidi Gokul Vamsi 17P35A0491	Student	Member
12	Ms. Swetha Shalini 17P31A0230	Student	Member
13	Ms. Kakarla Devi Priya 16P31A0502	Student	Member
14	Mr. Dalli Viswakala Raga Amrutha Reddy 16P31A0423	Student	Member

Copy to:

1. All member of the Committee
2. IQAC




Principal

PRINCIPAL
Aditya College of
Engineering & Technology
SURAMPALAM- 533 437



Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

CIRCULAR

Date: 18-11-2019

All the members of the Library committee are hereby informed that the meeting of the Library committee will be held on 20th Nov 2019 (Wednesday) at 11 AM at Central Library. In this connection all members are requested to attend the meeting without fail.

Agenda:

1. To confirm the minutes of the last meeting of the Library Committee.
2. To report the action taken on the minutes of the last meeting of The Library Committee.
3. To Purchase the new book racks.
4. To purchase the general books
5. Any other item with the approval of the Chairman.


Chairman

Copy to:

Members of the Library Committee.

PRINCIPAL
Aditya College of
Engineering & Technology
SURAMPALAM- 533 437





Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

Minutes of the meeting of the Library committee held on 20th Nov, 2019 at 11:00 A.M. in the Central Library:

A meeting of the library committee was held on 20th Nov, 2019 at 11:00 A.M. in the Central Library

Dr. T.K.Ramakrishna Rao, Chairman has presided over the meeting.

The following members were present in the meeting:

S.No.	Name of the Faculty	Designation
1.	Dr. T.K.Ramakrishna Rao, Principal	Chairman
2.	Dr. A Rama Krishna, Dean	Member
3.	Mr. P S V Shanmukhi, Asst. Professor	Coordinator-1
4.	Mr. Ch Rama Chandra Reddy, Chief Librarian	Coordinator-2
5.	Ms. Rayudu Sai Lakshmi, Asst.Professor	Member
6.	Mr. Kotamarthi Vijay , Asst.Professor	Member
7.	Mr. Shukoor Mohammad Abdul, Asst.Professor	Member
8.	Mr. Ande Koti Veera Nagayya, Asst.Professor	Member

The Chairman welcomed all the members and stated that library is a source of energy for all academicians and appreciated the members to participant in this

meeting. He showed his concern and wished that all the members should ensure to attend the meetings, as library is the heart and soul of the academic community.

The following points as per the Agenda are discussed.

Agenda 1: To confirm the minutes of the last meeting of the Library Committee.

- The copies of the Library Committee meeting held on 26-07-2018 were circulated to the members for their comments. As there were no comments it was declared that the minutes were confirmed.

Agenda 2: To report the action taken on the minutes of the last meeting of The Library Committee.

- The Convener presented the action taken report on the previous meeting held on 26-07-2018

Agenda 3: To Purchase the new book racks.

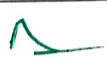
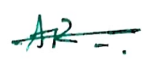

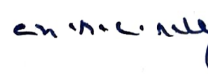
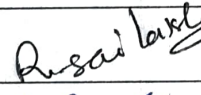
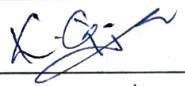

- The Librarian apprised the committee about insufficient book racks for place the new books.
- It is resolved to purchase new book racks from VINAR Company.

Agenda 4: To purchase the general books

- Some members advised to purchase general books like personality development, Group discussion and inspirational Novels.

- Some members advised to purchase general books like personality development, Group discussion and inspirational Novels.
- It is resolved to purchase the general books to improve the communication skills in students.

The Meeting is concluded as there are no other points to discuss.

S.No.	Name of the Faculty	Signature
1.	Dr. T.K.Ramakrishna Rao, Principal	
2.	Dr. A Rama Krishna, Dean	
3.	Mr. P S V Shanmukhi, Asst. Professor	
4.	Mr. Ch Rama Chandra Reddy, Chief Librarian	
5.	Ms. Rayudu Sai Lakshmi, Asst.Professor	
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